

ARC – Elkhorn Valley Scholarship

In memory of Hattie Janecek

Because of the volume of requests for references and letters of recommendation, this form will be used for both purposes.

Applicant: Part of the application process for scholarships is for the applicant to provide supporting information with the scholarship application. Therefore, this reference form should be given to those the applicant feels are competent and capable if giving a clear assessment of the applicants accomplishments, abilities and potential.

Directions: Applicant completes #1 through #4 and provides a stamped, address envelope to the name and address shown in #4

1. Applicants name: _____

2. Applicants address: _____

3. Scholarship being applied for: _____

4. The person completing this reference should be returned to _____ by _____
(person) (date)

Address: _____

The above-named individual is applying for a scholarship. In conjunction with the review of the scholarship application, you are being asked to provide the following information. All recommendations and references are confidential and will be shared only with the scholarship selection committee. They will then be destroyed.

How long have you known the applicant? _____ In what capacity? _____

Your candid and objective appraisal of applicants qualifications is valued by the selection committee and **must be returned to the name and address shown in #4 above**. Please answer the following using the scale of: **1-3 poor; 4-6 average; 7-9 excellent; 0 unknown**.

The applicants chances for success in a post-secondary school are: 1 2 3 4 5 6 7 8 9 0

I rate the applicant's motivation to learn as: 1 2 3 4 5 6 7 8 9 0

The applicants oral expression skills are: 1 2 3 4 5 6 7 8 9 0

The applicants self-discipline is: 1 2 3 4 5 6 7 8 9 0

The overall quality of the applicant's work has been: 1 2 3 4 5 6 7 8 9 0

The applicant's ability to work with others: 1 2 3 4 5 6 7 8 9 0

The applicant's attendance at school/work has been: 1 2 3 4 5 6 7 8 9 0

The applicant's dependability and reliability is: 1 2 3 4 5 6 7 8 9 0

I would rate the applicant's respect for superiors as: 1 2 3 4 5 6 7 8 9 0

I would rate the applicant's respect for peers as: 1 2 3 4 5 6 7 8 9 0

I would rate the applicant's leadership abilities as: 1 2 3 4 5 6 7 8 9 0

The applicant's willingness to make a positive commitment to the school/community is: 1 2 3 4 5 6 7 8 9 0

Add total points here: _____ Divide by the number of items responded to: _____ Average points: _____

Additional comments: _____

Signature of reference

Date